



# MUNDINGBURRA STATE SCHOOL

77 Ross River Road Mundingburra Qld 4812 · P.O. Box 3415, Hermit Park Qld 4812

Phone: (07) 4759 6444 · Fax (07) 4759 6400

E-mail: [admin@mundingburrass.eq.edu.au](mailto:admin@mundingburrass.eq.edu.au)

## Year 5 2023 BYOD Laptop Parent Information

Dear Parents/Carers of Year 4 students,

As part of Mundingburra State School's commitment to improving the learning of every child, we expect all students in **Year 5 2023** to participate in a **Bring Your Own Laptop/Device (BYOD)** program – refer to the information below.

What is BYOD?

BYOD is an initiative that allows students to bring personal technology devices (laptops) to school and use them for educational purposes. Under the direct supervision of the class teacher and administrator students use these devices to meet their learning needs. Parents/carers are expected to provide a suitable laptop, meeting minimum specifications as determined by the school and the Education Department requirements. Students need:

### **Laptop**

Must be Windows 10 or Windows 11 (**WINDOWS 10S IS NOT SUPPORTED**) with WIFI and USB capability. These can range from less than \$400 for a mini laptop through to \$1200 for a top of the range laptop. Any laptop that can run office and the anti-virus program will suffice.

### **Office 365**

A licensed copy of Office 365 Student edition or equivalent is required. This is offered free of charge through the Learning Place for all EQ Students. This must be downloaded and installed at home. Instructions will be provided.

### **Anti-virus protection**

A yearly active subscription to a commercial virus protection program is required. No student will be provided access to a DET network without this protection.

### **Protective case**

A strong protective case for the laptop.

### **USB**

1 external USB – price determined by size. (8GB minimum)

### **Headphones**

1 pair of USB headphones with a microphone

In order to provide parents with as much information as possible, please find attached a list detailing the minimum specifications required for a suitable BYOD laptop. **Parents can now begin to purchase devices which meet the stated minimum requirements. We request that all devices be purchased and have the necessary software installed by the commencement of the first school day, Term 1, 2023. NOTE: A current laptop from home is suffice if it meets the minimum requirements.**

If you are not sure if the device you are considering is suitable for the BYOD Program, contact the school office (Miss Hansen) to check this. Please provide a copy of the device specifications that you are considering purchasing. This can be obtained from the retailer of the BYOD device.

Device specifications have been left as open as possible to allow you the greatest amount of flexibility when considering device purchases, however, **NO** tablet/ iPad/ Android/ Chromebook/ or Apple Mac devices are accepted. **BYOD requires Microsoft Windows 10/ Windows 11 based machines only.**

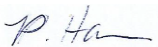
Mundingburra State School is unable to formally recommend any one supplier over another due to *Departmental Purchasing Policy Guidelines*. Parents must make their own informed decision as to which retailer and brand of device they purchase.

Please note: BYOD devices do not replace the standard Year 5 2023 booklist. All students in Year 5, 2023 require all items on the Year 5 2023 booklist. These booklists will be available at a later date through the normal end of year school procedure.

Also attached is a copy of the parent and student BYOD policy which clearly outlines the expectations of students involving conduct with the laptops and consequences if these are breached. At the start of 2023 ALL students and parents will be required to sign this BYOD policy prior to connection to the DET network.

If you are experiencing difficulty with the purchasing of a laptop before the start of 2023 school year, or have further questions, please contact the school office to discuss this with Mrs Borellini and Miss Hansen.

Regards,



Pippi Hansen  
School ICT Supervisor  
STEM Teacher

Sonia Borellini  
Deputy Principal



# MUNDINGBURRA STATE SCHOOL

77 Ross River Road Mundingburra Qld 4812 · P.O. Box 3415, Hermit Park Qld 4812

Phone: (07) 4759 6444 · Fax (07) 4759 6400

E-mail: [principal@mundingbss.eq.edu.au](mailto:principal@mundingbss.eq.edu.au)

## BYOD DEVICE MINIMUM SPECIFICATIONS

### MICROSOFT WINDOWS 10 / WINDOWS 11 LAPTOP/Surface MACHINES ONLY

**TABLETS/ iPADS/ ANDROID/ CHROMEBOOK/ STREAM/ OR APPLE MAC LAPTOPS ARE NOT INCLUDED IN THE BYOD PROGRAM.**

\*Students require full administrator rights on their machines. Please no guest or restricted user accounts

Operating System	Windows 10/ 11 Home (Microsoft Windows 11 is now standard on most machines.) <b>No Windows 10 S – Windows 10 S machines must be upgraded to Windows 10/ Windows 11 Home BEFORE use at school.</b>
Processor:	Varies with make and model Intel or AMD are acceptable. Recommended Core i3 or AMD A4 equivalent or better. <b>(Must be powerful enough to run operating system, virus protection and Microsoft Office When purchasing be sure to ask this question.)</b>
RAM /Memory	4 GB. <b>(Must be powerful enough to run operating system, virus protection and Microsoft Office When purchasing be sure to ask this question.)</b>
Display/ Screen Size	11.6" to 15.6" ( 11.6" is a mini laptop, 15.6" is a standard laptop)
Storage	At least 120 GB <b><u>Please no eMMC storage 32gb or 64 gb such as HP Streams.</u></b>
Optical/ DVD/Bluray Drives	Optional and are not a requirement for BYOD
Graphics and Sound	Standard graphic cards both integrated and dedicated are suitable for BYOD. <b>(Must be powerful enough to run operating system, virus protection and Microsoft Office and standard definition mp4 video with sound. When purchasing be sure to ask this question.)</b> Sound is standard on most laptops. <b>Please purchase a set of USB headphones with a microphone appropriate to your device</b>
USB ports	Minimum of 2. USB 2.0 or 3.0 is acceptable. USB 3.0 is the current standard.
Network	Ethernet 10/100/1000 (standard wired network port. Should not be an extra feature) Wireless 802.11 (Standard WIFI on most machines. Should not be an extra feature)
Software	Microsoft Office 365 – Free for all EQ students. Must be downloaded at home. Instructions provided. Virus Protection – There are several commercial programs varying in price. (Do not leave devices unprotected while waiting for the commencement of the school year. Infected machines can be costly to repair.)
Carry bag	Select a carry bag that offers MAXIMUM protection for laptops – Vary in price and quality
Optional extras	Mouse – Wired preferred – Wireless is acceptable but may need to be changed if wireless signals clash in classroom environment.



# MUNDINGBURRA STATE SCHOOL

77 Ross River Road Mundingburra Qld 4812 · P.O. Box 3415, Hermit Park Qld 4812

Phone: (07) 4759 6444 · Fax (07) 4759 6400

E-mail: [principal@mundingbss.eq.edu.au](mailto:principal@mundingbss.eq.edu.au)

## Instructions for Free Office 365 for DET students

Students will need their **current EQ username and passwords** to download these applications. If they are unsure of these, please contact their **class teacher**.

Student email address: **username@eq.edu.au**

**These applications must be downloaded and installed at home.** They cannot be downloaded at school.

Navigate to <http://education.qld.gov.au/learningplace/>

Select “Student space” on the right hand side of the screen.

Then select “Middle” phase

Scroll down the page until you see the Office 365 icons.

Click on Free Student Advantage Office 365 – Read How link and follow on screen prompts.